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COMMUNITY ENGAGEMENT OFFICER WANTED MOUNT MAGNET

Yulella Aboriginal Corporation (YAC) is looking for one person for the role of part-time (approx. 30 hrs) Community Engagement Officer for YACs Community Development Programme. (CDP)

CLOSING DATE: COB, Friday, 30th October 2021.

Job Description

The primary purpose for the Community Engagement Officer is to provide hands on support to YACs, clients/participants, and employees, working closely with the case managers and activity support team to promote YAC and support job seekers in your everyday dealings with community.

Responsibilities are not limited to:

- To drive participants to their appointments to help meet their requirements and address barriers.
- Home visits and wellness checks on participants
- Ringing participants who are not engaged
- To stay well informed of and attend community events.
- Communicate effectively with your direct report and all YAC team.
- Work closely with the Case managers to achieve positive results for participants.
- Report on your activities with participants and community.

Must be able to acquire a:

Police Check
Working with Children Check

Must have:

Valid C Class Manual Licence
Strong communication skills

Must be:

Reliable

All applications will be treated in confidence and further details including position descriptions will be communicated when applications have been finalized.

More info: Contact Mount Magnet Site Manager, Polly Dann: 0499 598 120 | magnetsitemanager@yulella.org.au

To apply: Send your application, including a cover page and resume (4 pages max.) to Mount Magnet's Site Manager. Polly Dann: 0499 598 120 | magnetsitemanager@yulella.org.au

As authorized by section 51 of the Equal Opportunity Act of 1984, being an Aboriginal Australian is preferable for this role.